



2015 Open Enrollment

October 20th – November 2nd 2014



INSPIRE • EQUIP • IMAGINE

**A Special Thank You to Netsync Network
Solutions
for an Awesome Breakfast!!**



FIXED ASSETS



What is a Fixed Asset?

- Tracking Asset
 - \$750 - \$4,999 per item
 - Under \$750 – susceptible to theft
- Capitalized Asset
 - \$5,000 and above per item
 - Spread out cost over set time



What Category Code or Object Code?

Description	Unit Cost \$5,000 and Higher		Unit Cost \$750 - \$4,999		Unit Cost <\$750	
	Object Code	Category Code	Object Code	Category Code	Object Code	Category Code
A/V Equipment (Includes headphones, cd players, etc)	6639	Various	6394	Various	6399	Various
Computers	6635	Various	6391	Various	6395	Various
Software	6636	20915	6392	20912	6396	20910
Software - Licenses	6398	20935	6398	20935	6398	20935
Musical Instruments	6637	58030	6393	58020	6397	58010
Other Technology Equipment	6639	Various	6394	Various	6395	Various
iPads, Nooks, Tablets, Etc.	6635	71521	6389	71525	6389	71525
Misc. Equipment	6639	Various	6394	Various	6399	Various
Furniture	6639	Various	6394	Various	6399	Various

Fixed Asset Accountability

- Each campus principal/department manager is responsible for all assets
- Grant funded assets
- Yearly inventory process
- Disposals/Transfers

Yearly Inventory Process

- Campuses in Fall or Spring
- Departments in Winter



Silver Asset Tags

- Since June 1, 2014 all new assets will receive a tag after payment
- Purchases prior to June 1, 2014 will be receiving tags during the year



Asset Transfer/Disposal Form

Fort Bend Independent School District Fixed Asset Transfer/Disposal Form

- Instructions:**
- This form is to be used any time an item is moved from one location to another (including disposals).
 - If the item listed below is a computer(s), attach a copy of the email showing the completed CRM ticket. A CRM ticket must be submitted to wipe the hard drive(s) before disposal and should list each serial number in the comments section.
 - If the item listed below has been stolen or vandalized, attach a copy of the police report.

The operations department driver will distribute the copies: **White** copy with any backup (CRM ticket email, police report) will be sent to Business & Finance Department;
Yellow copy will be retained by the receiving campus/department;
Pink copy will be sent to the sending campus/department;
Gold copy will be kept by the operations department driver.

WORK ORDER # _____

CRM Case ID# _____ Date Submitted: _____ Date Completed: _____

Pick-up Driver's Signature _____ Date: _____

Drop-off Driver's Signature _____ Date: _____

PeopleSoft Asset ID	Bar Code Number (if applicable)	Asset Description	Serial Number	Quantity	Original Location [Campus/Dept.]	If Transferred	If Disposed
						New Location [Campus/Dept.]	*Disposition Code (See Below)

Disposition Codes: **A**-Auction; **B**-Broken; **L**-Lost; **O**-Obsolete; **P**-Parts/Salvage; **S**-Stolen; **V**-Vandalism

Released By: _____ Date: _____ Received By: _____ Date: _____
 (Budget Manager's Signature) (Budget Manager's Signature)

Grant Asset Notification Form



FIXED ASSET NOTIFICATION GRANT FUNDS

This is to notify you that grant money was used to purchase a fixed asset (equipment with a per unit cost in excess of \$5,000 or an item that requires tracking) for your campus/department. Please note that when this asset is no longer needed for the specific federal program it was purchased for, the finance department must be notified immediately so that it can be properly disposed. When a fixed asset is no longer needed for a federal program, it may be retained or sold with the Federal agency having a right to a proportionate (percent of Federal participation in the cost of the original project) amount of the current fair market value. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return. The district may not dispose of the asset without prior consent of the awarding agency.

Campus/Department Name: _____

Campus/Department Budget Manager Number: _____

Asset Number: _____ Serial Number: _____

Item Description: _____

Date of Purchase: _____ Cost: _____

PO#: _____

Account Code: _____

By signing below, I acknowledge that my campus/department will be custodian of the above asset until I forward to the Finance Department an approved completed disposal or transfer form.

Signature: _____ Date: _____
(Campus/Department Budget Manager – Confirming receipt of notification)

Printed Name: _____

Campus Improvement Plan Objective: _____

Please return a signed copy of this notification form **via email** to Raymond Vela in the Finance Department at raymond.vela@fortbendisd.com.

If you have any questions, please contact Raymond Vela (ext 41183) or Suzanne Owen (ext 41176) in the finance department.

Cc: Completed form-Grant Accountant, Grant File

Contact Information



- Fixed Asset Manager
 - Suzanne Owen (ext. 41176)
 - suzanne.owen@fortbendisd.com
- Fixed Asset Specialist
 - Raymond Vela (ext. 41183)
 - raymond.velajr@fortbendisd.com

Business and Finance Yearly Time line



Business & Finance Yearly Time Line

General Fund (199)

July/August

1. Run a Budget Status Report for **Fund 199** to verify that it reconciles to your "*Adopted*" campus/department budget
2. Begin entering requisitions for the new budget year

September/October/November/December

1. Check status on prior requisitions as to why no PO was created
2. Check status on prior PO's and expedite items still needed
3. Have Purchasing or Accounting close and cancel any outstanding PO's no longer needed
4. Continue entering requisitions for new items needed
5. Enter receivings for merchandise that has actually been received
6. Run Budget Overview Reports – *Overtransferred and Overspent* – and enter online transfers or submit budget amendments to clear any budget deficits
7. Run Budget Status Report and monitor expenditures and available budget
8. Monitor online budget transfers to verify all have a header status of "*Posted*" or have the Budget Office delete any unnecessary transfers

Business & Finance Yearly Time Line

January/February

1. Repeat items 1-8 shown for Sept/Oct/Nov/Dec
2. Yearly Budget Meeting – **Begin preparing budget for next budget year**

March/April

1. Repeat items 1-8 shown for Sept/Oct/Nov/Dec
2. **Complete and submit budget for next budget year**

May/June

1. Enter final requisitions for current budget year
2. Check status on all remaining requisitions as to why no PO was created
3. Check status on all PO's and expedite items still needed
4. Have Purchasing or Accounting close and cancel any outstanding PO's no longer needed
5. Enter receiving for items actually received so invoices can be paid and correctly charged to current budget year
6. Order and receive final items on Blanket PO's as they will close and not roll forward to next budget year
7. Run Budget Overview Reports – **Overtransferred and Overspent** – and enter online transfers or submit budget amendments to clear any budget deficits
8. Run Budget Status Report and monitor expenditures and available budget
9. Monitor online budget transfers to verify all have a header status of "**Posted**" or have the Budget Office delete any unnecessary transfers

Business & Finance Yearly Time Line

Activity Funds (Funds 461 and 865)

Monthly. Run and Review:

1. Month-end reports approx. 10th business day of the new month.
 - a. Fund 865 Student Activity Funds (“clubs”). Monthly report signed and submitted. Three other reports, including general ledgers for sponsors, are run and saved/distributed at campus.
 - b. Fund 461 Revenue/Expense report (“nVision report) for Campus Activity Fund. Not to be signed and submitted, but should be run and reviewed at least monthly.
2. If any deficit balances on either report, explain on “Accounts in Deficit” Report
3. Review Bank Deposits report.
4. Review and verify what is in the safe – question things that are in there for too long.
5. Bookkeeper/Executive Secretary will send each sponsor a general ledger printout.

July

1. Budget for Fund 461 is posted. Budget amount is the reasonable approximation of new revenue that is expected to be raised. (There is no budgeting for Fund 865, the club accounts.)
2. Begin entering requisitions for the new budget year
3. Prepare Supplemental Pay Authorizations to get log numbers and speedtypes for Activity Funds that are anticipating regular ongoing services from employees such as police officers, judges and clinicians.

September

1. Fund 461 budget is increased equal to amount of fund balance carried over from previous June 30.

Business & Finance Yearly Time Line

Ongoing

1. Receive money from sponsors and make bank deposits.
2. Continue entering requisitions and non-PO vouchers for new items needed
3. Enter receivings for merchandise that has actually been received
4. Run Budget Overview Reports – *Overtransferred and Overspent* – and enter online transfers or submit budget amendments to clear any budget deficits. (Fund 461 only; Fund 865 has no budget.)
5. Monitor online budget transfers to verify all have a header status of “*Posted*” or have the Budget Office delete any unnecessary transfers

Oct/Feb/April/July (Best Practice)

1. Run General Ledgers for Student Activity Fund (Fund 865) for the past three months and ask each sponsor to review, verify, initial and return to you. Account sponsors will indicate their agreement with transactions and balance. (Quarterly periods are Jul-Sep (periods 1-3), Oct-Dec (periods 4-6), Jan-Mar (periods 7-9), Apr/Jun (periods 10-12).
2. Check status on any requisitions where a PO may not have been created
3. Check status on prior POs and expedite items still needed
4. Have Purchasing or Accounts Payable close and cancel any outstanding POs no longer needed

May

1. Budget preparation for Fund 461, guided by Business/Finance dept. (There is no budgeting for Fund 865, the club accounts.)

June

1. Be sure that all bills are processed so year-end balances are accurate. Pay special attention to major items such as yearbook, book fairs, and senior activities.



Self-Funded Medical and Rx Plan

What is a self funded plan?

Any insurance plan in which the employer, not the insurance company, assumes the financial risk for providing benefits to its employees.

Why do employer's self fund?

(1) To gain more control over the plan, by:

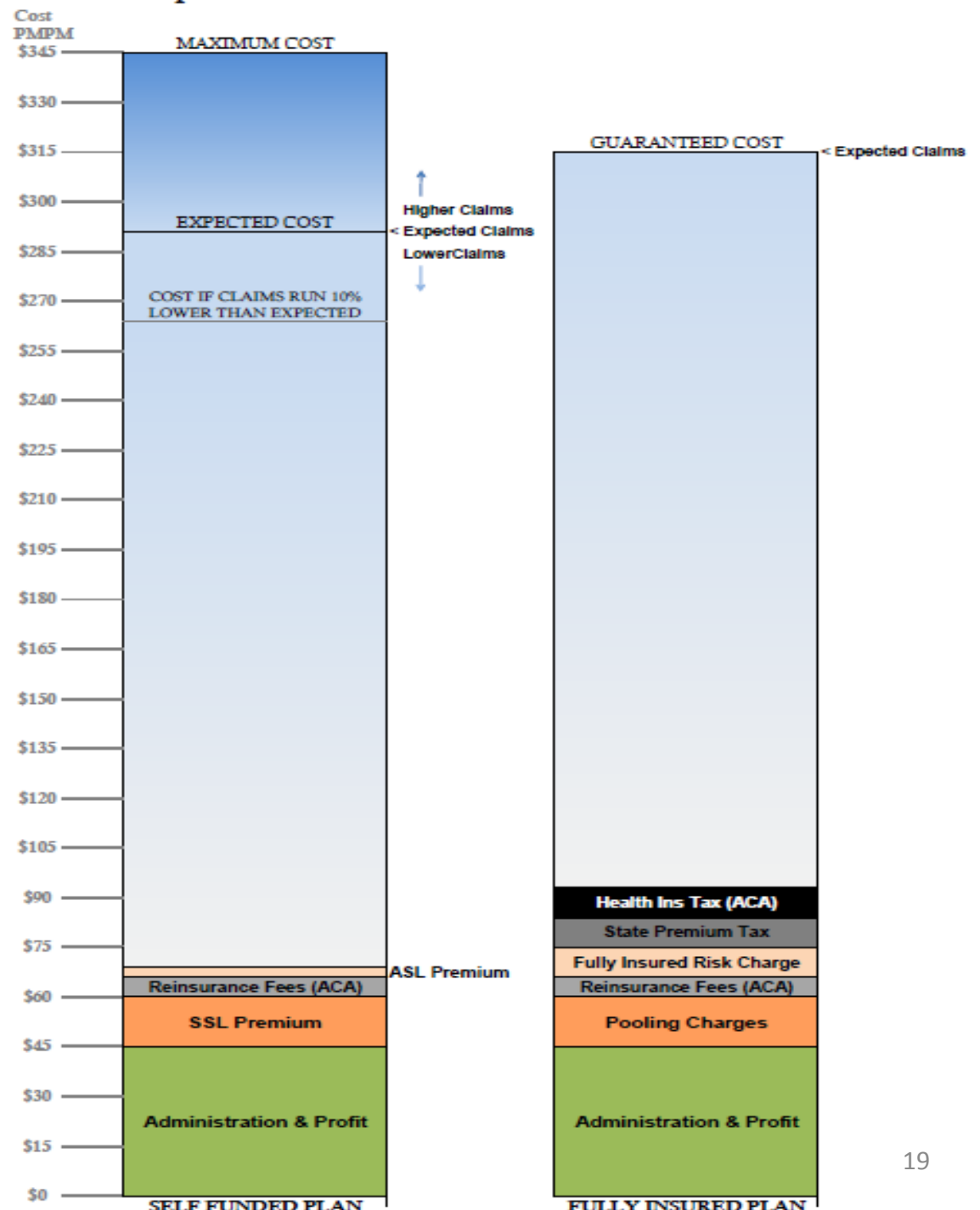
- a) designing the benefits
- b) having access to claims data for analytics
- c) managing finances

(2) To save money through the following ways:

- a) minimizing administrative expenses
- b) reducing premium
- c) reducing financial exposure in good claim years

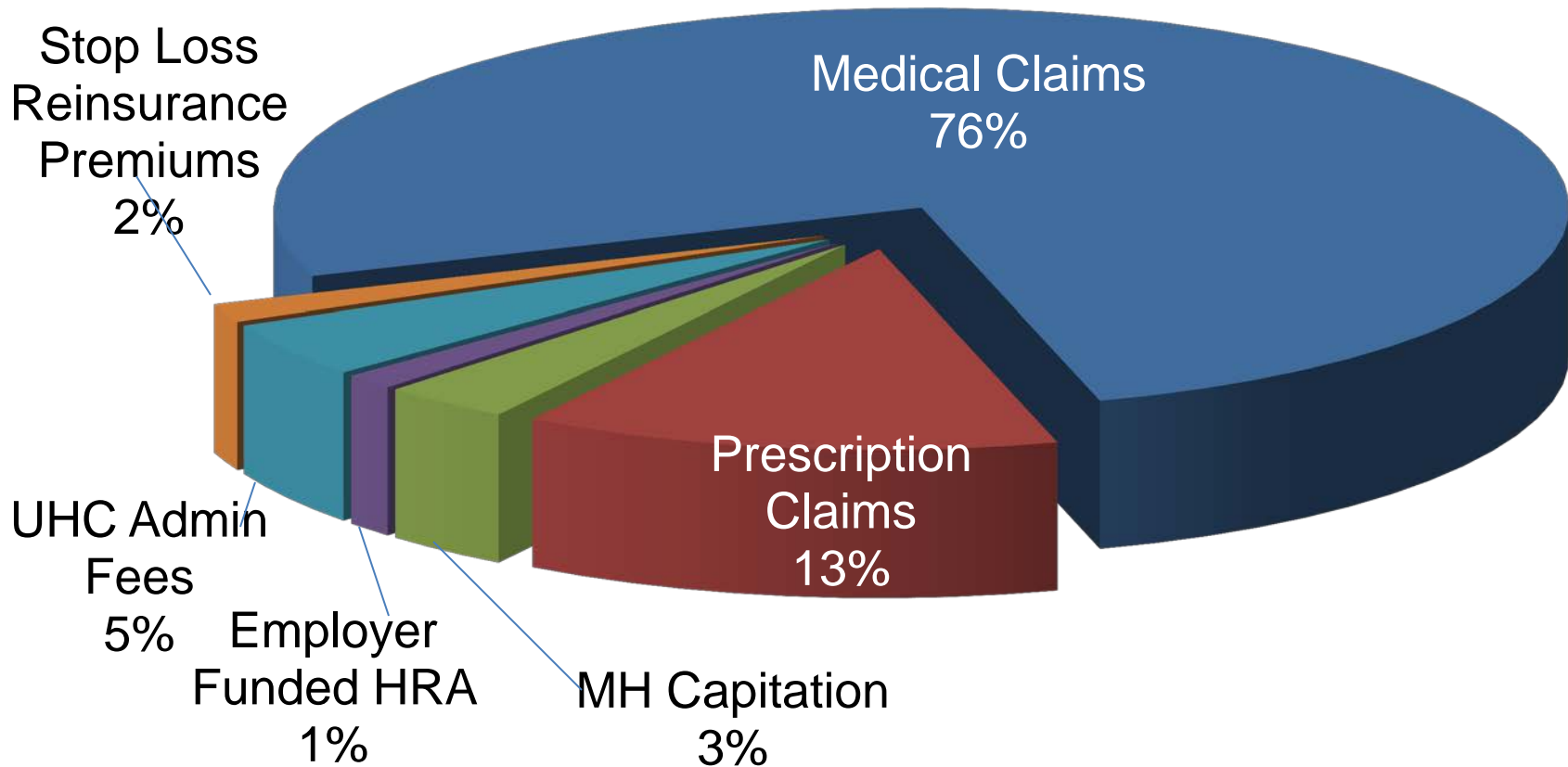
Self-Funded Cost Structure

Self-Funded vs. Fully Insured Cost Comparison



Source: MHBT, Inc.

Components of our health plan Medical Plan Expenses



2015 Open Enrollment

Open Enrollment starts 10/20/14 and runs through Midnight 11/2/14
Effective 1/1/2015 there will not be any changes to the following benefits:

Benefit	Carrier
Medical and FSA	UnitedHealthcare
Dental	Guardian
Vision	VSP
Short Term Disability	Lincoln Financial
Long Term Disability	Lincoln Financial
Basic Life / AD&D	Lincoln Financial
Voluntary Life*	Lincoln Financial

*Employees may see a change in their deduction amount if they fall into a higher age band as of 1/1/2015.

What's New for 2015???

Employee Assistance Program (EAP):

Alliance Work Partners has been selected as the EAP vendor and will be offered for 2015

- Up to 6 face to face counseling sessions available at no cost to the employee and their family members
- Confidential services
- Counselors can assist with resolving stress, grief, marital issues, emotional problems, substance/alcohol abuse, etc.
- Up to 3 phone or face-to-face consultations per financial issue and a discount of up to 25% on continued consultations
- Legal consultations and advice are also available on a telephonic basis to assist employee with wills, personal/family law as well as additional consumer and civil issues



What's New for 2015???

Telehealth:

Teladoc has been selected as the Telehealth provider and will be available to employees and their families beginning 1/1/15 –

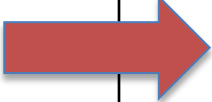
- Members can call a board certified physician 24 hours a day, 7 days a week to seek care and treatment for issues such as cold & flu, sinus infections, children's ear pain and general non-emergent conditions
- A Telehealth doctor can recommend appropriate treatment and in many cases call in a prescription directly to your local pharmacy
- Member pays only a \$40 copay per telephonic consultation, typically avoiding costly and time consuming urgent care and emergency room visits



2015 Open Enrollment

Dental – Will Remain with Guardian for 2015

Current Dental Cleaning Frequency	2015 Dental Cleaning Frequency
1 every 6 months	2 per calendar year



2015 Open Enrollment

Open Enrollment letter sent to all employees on 10/10/14

- Memo detailed information each employee will need as they navigate through the FBISD open enrollment process
- Online enrollment through My Self Serve
- Included information specific to new plan options and available resources
- Videos will be available this year to assist employees in choosing their medical coverage
- **Medical Plans Comparison** <https://mhbt.a.guidespark.com/s/medplans>
- **Benefits Consumerism** <https://mhbt.a.guidespark.com/s/benefitsconsumerism>
- **Benefits Overview** <https://mhbt.a.guidespark.com/s/benefits>
- **Open Enrollment** <https://mhbt.a.guidespark.com/s/oe>
- **Open Enrollment Deadline is Midnight November 2nd**

Questions about Open Enrollment?

Come by the Administration Building, Room 222

- ✓ We are available to help you between October 20th and November 2nd
- ✓ We will be available to answer your questions Monday thru Thursday between 8:00 am – 5:30 pm and Friday from 8:00 am – 4:30 pm

Call United Healthcare's Dedicated Customer Service Line (888) 651-7319

- ✓ Monday thru Friday 8:00 am – 8:00pm

Call Fort Bend ISD's Benefits Specialists or Email Us

- ✓ A-ED: Cindy Mucka, (281) 634-2810 or Cindy.mucka@fortbendisd.com
- ✓ EE-LAM: Gail Maxwell, (281) 634-1214 or Gail.barnesmaxwell@fortbendisd.com
- ✓ LAN-REY: Janet Singleton, (281) 634-1208 or Janet.singleton@fortbendisd.com
- ✓ REZ-Z: Kimberly Brown, (281) 634-1241 or Kimberly.Brown@fortbendisd.com

2015 Open Enrollment

Open Access Plus Network	CIGNA - OAP Network	UHC - United HealthCare Choice Plus
Total #	7999	
# of In-Network	6322	7428
# of Out-of-Network	1477	371
% of In-Network	81%	95%
% of Out-of-Network	19%	5%

Providers Gained Under UHC Network
1106

2015 Open Enrollment

Medical Plan Name Changes for 2015:

Current Plans with Cigna	2015 Plans with UHC
Open Access Plus	Choice Plus
Choice HRA	Choice Plus HRA

The current plans listed above will have no benefit changes in 2015. The current plan listed below will have benefit changes in 2015, please see next slide for details.

LocalPlus IN	Choice Premium Tier
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No change in Premiums! 😊

2015 Open Enrollment

Medical Plan Benefit Changes for 2015:

(the only plan experiencing benefit changes is the current LocalPlus IN plan)

The Choice Premium Tier plan is an **In-Network Only** plan that encourages members to seek care from certain providers and facilities to obtain the highest level of coverage. Better choices can have a direct affect on healthcare costs. Under the Choice Premium Tier plan, there are two level of coverage available:

Tier 1:

- Methodist Hospital System
- United Healthcare Premium Tier 1 Providers (including those specialties not currently evaluated for Tier 1 status)

Tier 2:

- All other United Healthcare Choice Network Providers

Since the Choice Premium Tier plan is an open-access plan, members can seek care from any **in-network** provider within the Choice Network, but they will pay more out-of-pocket expenses when they do not seek care from a Tier 1 provider.

	Tier 1	Tier 2
PCP Copay	\$25	\$45
Specialist Copay	\$35	\$55
Coinsurance	80%	60%
Deductible (Individual)	\$750	\$1,500
Deductible (Family)	\$1,500	\$3,000
Out-of-Pocket (Individual)	\$3,750	\$6,600
Out-of-Pocket (Family)	\$7,500	\$13,200
Preventive Care	100%	100%
Emergency Room	\$250 copay, plus deductible & coinsurance	\$250 copay, plus deductible & coinsurance
Inpatient Copay	\$0	\$250 per admission
Urgent Care	\$75	\$75

Choice Premium Tier 1 Specialties:

Why choose a Methodist Hospital System or Premium Tier 1 provider?

You pay lower copays, lower deductibles and lower coinsurance, and you receive a higher quality of care.

Look for the UnitedHealth Premium Tier 1 symbol on ***myuhc.com*** to quickly and easily find doctors who have been recognized for providing value. These specialties are listed below:

- Allergy
- Cardiology
- Cardiology – Electrophysiology
- Cardiology – Interventional
- Endocrinology
- Family Practice
- General Surgery
- General Surgery – Colon/Rectal
- Internal Medicine
- Nephrology
- Neurology
- Neurosurgery – Spine
- OB-GYN
- Ophthalmology
- Orthopaedics – General
- Orthopaedics – Foot/Ankle
- Orthopaedics – Hand
- Orthopaedics – Hip/Knee
- Orthopaedics – Shoulder/Elbow
- Orthopaedics – Spine
- Orthopaedics – Sports Medicine
- Pediatrics
- Pulmonology
- Rheumatology
- Urology

Choice Premium Tier Participants:

(must choose a provider in the Choice network – there is no out of network coverage)

The Methodist Hospital arrangement at the Tier 1 level is in the Houston area **ONLY**.

When a member is outside of the Houston area and they utilize a provider outside of the specialist's categories listed in the previous slide that are designated Tier 1, the benefit under this plan will pay at Tier 2.

When a member is within the Houston area and they utilize a specialist that is outside of the list of Tier 1 specialty groups, their claim will be paid at Tier 1.

FSA Change for 2015:

- Moving the administration of the medical FSA and dependent care FSA to UHC.
- The debit card can now be swiped at daycares that have this capability.
- If you have the HRA, the FSA debit card can only be used for prescriptions, dental and vision expenses.

United Healthcare National Pharmacy Network:

Convenient Member Access



67,000 locations– leading chains, mass merchants and grocery stores

Pharmacies include: Walgreens, Rite Aid, Wal-Mart, Target, Duane Reade, Medicine Shoppe, Ralphs, Kroger, Meijer, Shopko, CVS, HEB

Includes a 30-day supply benefit and zero balance copayment logic

Our strong network ensures members get nationwide access to care when and where they need it.

2015 Open Enrollment

Prescription Drug List: Tier Placement

Our standard Prescription Drug List (PDL) has 3 tiers and aligns tier placement and copay value with the overall health care value of the drug.

Tier 1



Lowest Cost

Tier 2



Midrange Cost

Tier 3



Highest Cost



Making the highest-value medications more affordable for your employees

Medications can move to any tier so that the highest value drugs are always the most affordable.

Best Resource: Prescription Drug List



Electronic and printed Prescription Drug Lists show cost tier placements of the Top 750 medications and help answer frequently asked questions.

For you:

- United Healthcare representative
- Posted online: **UHC.com/pharmacy**

For your employees:

- Call number on the back of ID card
- Posted online: **myUHC.com**



UnitedHealthcare's OptumRX Mail Service Pharmacy

Choose one of these ways to fill your first prescription using OptumRx® Mail Service Pharmacy:

By mail

- Get a prescription from your doctor for up to a three-month supply, plus refills for up to one year (if needed).
- Go to **myuhc.com** and download an order form.
- Mail the new prescription and order form to the address provided on the form.

With your doctor

- Get a prescription from your doctor for up to a three-month supply, plus refills for up to one year (if needed).
- Ask your doctor to fax your prescription to OptumRx Mail Service Pharmacy. Your doctor can call the number on the back of your plan ID card for instructions. (Faxed prescriptions must come from your doctor's office.)

Our strong network ensures members get nationwide access to care when and where they need it.

Pharmacy FAQ's

Pharmacy Hand-outs; Online resources

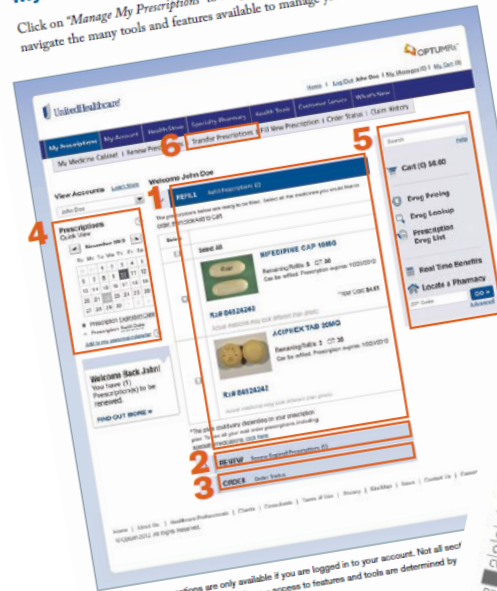
Pharmacy: Frequently Asked Questions

- Who is OptumRx?**
OptumRx™ is a UnitedHealth Group company, offering high quality pharmacy benefit services. You will enjoy additional advantages, such as an easy online experience, option to set up mobile text refill reminders, superior customer service and access to the OptumRx Mail Service Pharmacy.
- Can I go to the same pharmacy?**
You will have access to over 64,000 retail pharmacies including all large national chains, and many local, community pharmacies and the OptumRx Mail Service Pharmacy. To locate a network pharmacy, log into myuhc.com after January 1, 2015 and visit the pharmacy section.
- Will the price of my medication change?**
Some members may experience a change. For example, medication prices may vary between pharmacies. Additionally, if you haven't yet met your deductible and you're paying out of pocket for your medication, you may see a cost increase or decrease between fills.
- Will my mail service prescription(s) transfer to OptumRx?**
Most mail service prescriptions with remaining refills will automatically transfer. Prescriptions for certain medications will not transfer. Examples include certain painkillers and prescriptions that have expired. In these cases, you'll need a new prescription from your doctor.
- What are the advantages of using mail service?**
Many members use mail service for the convenience, safety and savings. Medications are delivered directly to your home, which means fewer trips to the pharmacy. You will receive a 3-month supply, which may save you money.

Registered pharmacists are available 24 hours a day, 7 days a week to answer questions. All prescriptions go through multiple checks by licensed pharmacists and technicians, and are screened for potential harmful interactions with other medications on file. To learn more log in to the member website on the back of your ID card and visit the pharmacy section.

- How do I order my prescriptions from the OptumRx Mail Service Pharmacy?**
There are several ways you can place new mail service orders and refills:
 - Online:** Log on to myuhc.com and visit the pharmacy section
 - Mail:** Mail in your new prescription with a completed order form to the address provided. Go to www.myuhc.com to download an order form.
 - Fax or electronically:** Your doctor can fax or e-prescribe a new mail service order for you.
 - Phone:** Call the number on the back of your ID card.
- Once I place a mail service order, how quickly will I get my medication?**
New prescription orders are delivered by standard U.S. mail and will arrive around 10 business days from the date OptumRx receives the order. Refills are sent the same way and normally arrive within 7 business days. If you have an email address on file, you can expect to receive an email when your prescription ships. If you don't have an email address on file, you'll receive a phone call.

My Prescriptions Dashboard NEW
Click on "Manage My Prescriptions" to see your My Prescriptions Dashboard. The new personal dashboard makes it easy to navigate the many tools and features available to manage your medications and health from a single page.



- 1 Refill prescriptions**
Refill mail service prescriptions, or select the "My Medicine Cabinet" tab and order refills.
- 2 Renew prescriptions**
Click on "Renew" to renew a mail service prescription from the dashboard "My Medication Cabinet" tab.

Pharmacy Chain List

A	F	L	R	U
A&P	Farmvivo Pharmacy	Lewis Drug	Raley's Pharmacy	United Pharmacy
Albertsons Pharmacy	Family Fare	Lifeflex Drug	Ralph's	USA Drug
Autora Pharmacy	Farm Fresh Pharmacy	Longs Drug Stores	Randall's	U Save It
B	Food City Pharmacy	Lucky	Rite Aid	V
Barnell Drugs	Food Lion Pharmacy	Meijer	San-On Pharmacy	Vons
Bashas United Drug	Fred Meyer	Marc's	Sani's Club Pharmacy	Waldbaum's
B-I	Fred's Pharmacy	Martin's Pharmacy	Save Mart Supermarkets	Walgreens
Bi-Lo, LLC	Truth Pharmacy, Inc.	Medicap Pharmacy	Shoppers	Wal-Mart
Big Y Pharmacy	Ry's Food & Drug	Meijer Pharmacy	Shop N Save	White Drug
Brookshire Brothers Pharmacy	Gianni Eagle Pharmacy	Navarro Discount Pharmacy	Shoppers	White-Daze
Brookshire Pharmacy	Hannaford	NightbarCare	Shops R Us	
C	Harris Teeter	Omni Drug	Smother's Pharmacy	
City Market	Harvey's Supermarket	Patheon	St. John's Pharmacy	
Clinic Pharmacy	H-E-B Pharmacy	Patients First	Step & Step Pharmacy	
Cobson's Pharmacy	HomeLand Pharmacy	Pick N Save	Super 1 Pharmacy	
Costco	Hy-Vee Pharmacy	Price Chopper Pharmacy	Super Rx Pharmacy	
Cub Pharmacy	Ingles Pharmacy	Pulse Super Markets, Inc.	Super-D Drug Store	
CVS Pharmacy	King Drug	QVC	Swallow Supermarkets	
D	King Soopers	T	Target	
Dillons	Kinnedy Drugs	Therby	Tom Thumb	
Discount Drug Mart	Kmart Pharmacy	Tom Thumb	Tops Pharmacy	
Domnick's	Kroger			
Drug Warehouse				
Quane Reads				

You can save time, money and

- Save time** — Use your computer or smartphone to order online, you make fewer trips to the pharmacy
- Save money** — Potentially lower your cost by ordering online. Depending on your pharmacy benefit, you can order standard mail at no cost.

1. The online capabilities outlined here will not be available to members until their migration to OptumRx.

UnitedHealthcare Tools and Resources Handbook available



Customized Care Center Hand-out

Where should I go for care?
Helping you choose the right care center



Care Center	Why should I use this care center?	What type of care do they provide?	What are the cost considerations?
 Doctor's Office	You need routine care or treatment for a current health issue. Your primary doctor knows you and your health history, can access your medical records, provide preventive and routine care, manage your medications and refer you to a specialist, if necessary.	<ul style="list-style-type: none"> ▶ Routine checkups ▶ Immunizations ▶ Preventive services ▶ Manage your general health 	<ul style="list-style-type: none"> ▶ Choice Plus Plan: \$35 PCP, \$45 Specialist ▶ Choice Plus HRA Plan: 30% ▶ Choice Premium Tier Plan: Tier 1: \$25 PCP, \$35 Specialist; Tier 2: \$45 PCP, \$55 Specialist
 Convenience Care Clinic	You can't get to your doctor's office, but your condition is not urgent or an emergency. Convenience care clinics are often located in malls or retail stores offering services for minor health conditions. Staffed by nurse practitioners and physician assistants.	<ul style="list-style-type: none"> ▶ Common infections (e.g., strep throat) ▶ Minor skin conditions (e.g., poison ivy) ▶ Flu shots ▶ Pregnancy tests ▶ Minor cuts ▶ Earaches 	<ul style="list-style-type: none"> ▶ Choice Plus Plan: \$35 ▶ Choice Plus HRA Plan: 30% ▶ Choice Premium Tier Plan: Tier 1: \$25; Tier 2: \$45
 Urgent Care Center	You may need care quickly, but it is not an emergency, and your primary physician may not be available. Urgent care centers offer treatment for non-life threatening injuries or illnesses. Staffed by qualified physicians.	<ul style="list-style-type: none"> ▶ Sprains ▶ Strains ▶ Minor broken bones (e.g., finger) ▶ Minor infections ▶ Minor burns 	<ul style="list-style-type: none"> ▶ Choice Plus Plan: \$75 ▶ Choice Plus HRA Plan: 30% ▶ Choice Premium Tier Plan: Tier 1: \$75; Tier 2: \$75
 Emergency Room	You need immediate treatment of a very serious or critical condition. The ER is for the treatment of life-threatening or very serious conditions that require immediate medical attention. Do not ignore an emergency. If a situation seems life threatening, take action. Call 911 or your local emergency number right away.	<ul style="list-style-type: none"> ▶ Heavy bleeding ▶ Large open wounds ▶ Sudden change in vision ▶ Chest Pain ▶ Sudden weakness or trouble talking ▶ Major burns ▶ Spinal injuries ▶ Severe head injury ▶ Difficulty breathing ▶ Major broken bones 	<ul style="list-style-type: none"> ▶ Choice Plus Plan: \$250 plus deductible & coinsurance ▶ Choice Plus HRA Plan: 30% ▶ Choice Premium Tier Plan: Tier 1: \$250 plus deductible & coinsurance; Tier 2: \$250 plus deductible & coinsurance
 Nurseline	You may call the nurseline if you need help locating a doctor or hospital, advice on what type of care is right for your symptoms. You can also ask questions relating to your treatment, diagnosis and medication.	<ul style="list-style-type: none"> ▶ Information & Advice ▶ Nutrition, exercise & weight ▶ Medication questions ▶ Treatment options 	<p>FREE for all FBI SD plans.</p> <p>Registered Nurses are available anytime, day or night.</p> <p>1-888-651-7319 (accessible 1/1/15)</p>

Please note: free-standing ER Facilities may look like Urgent Care Facilities but in fact are true ER centers and the full ER cost will apply. If you have questions or need more information, you can speak to a customer care professional by calling the number on the back of your UnitedHealthcare health plan ID card.

Online Member Portal:

- Review benefit highlights and coverage
- Access to Mail Service Pharmacy prescriptions
- My Prescription Dashboard to refill, renew and manage prescriptions
- My Medicine Cabinet to manage and price prescription and OTC medications
- Locate a retail pharmacy
- Explore lower-cost alternatives and options
- Download order forms
- Access general health information

The screenshot displays the myuhc.com website interface. At the top, the UnitedHealthcare logo is visible on the right, and navigation links for 'Site Demo', 'Contact Us', 'Feedback', 'Login', and 'En Español' are on the left. The main content area is dominated by the 'myClaims Manager' section, which includes the text 'Managing your claims just got easier – now with online bill payment.' and a 'Learn More' button. A pie chart illustrates the components of a claim: 'PLAN DISCOUNTS' (purple), 'YOUR RESPONSIBILITY' (blue), and 'YOUR PLAN PAID' (green). An arrow points from the 'MAKE ONLINE PAYMENTS' text to the 'YOUR RESPONSIBILITY' slice. To the left of the main content is a 'Site Login' form with fields for 'Username' and 'Password', a 'Login' button, and a 'Register Now' button. Below the login form is a 'First Time Visitor?' section with a 'Take Tour of the Site!' link. On the right side, there are two sidebar sections: 'Links and Tools' with links like 'Find Physician, Laboratory or Facility' and 'Pharmacy Information', and 'Common Questions' with questions such as 'What browsers are supported?' and 'What are the benefits of registering and having a username and password?'.

Download Instructions Coming Soon!!!



**HEALTH AND BENEFITS IN
THE PALM OF YOUR HAND**

ACCESS

health and benefit information personalized to you!

MANAGE

all of your health and benefit information located in one easy to access place.

RECEIVE

updates and reminders about programs and resources that benefit you.

CONNECT

get the information you need anytime, anywhere on any device. iPhone, Android or desktop.

Questions????